

Everyday Conversation Scripts

Realistic dialogues to read aloud, record yourself performing, or practise with a partner.

How to Practise Alone

Read both roles aloud, then read only one role while imagining the other. Record yourself and listen back for pronunciation and natural rhythm.

Ordering Coffee

A: Hi, what can I get for you today?
B: I'd like a medium latte, please.
A: Would you like that hot or iced?
B: Hot, please. And could I also get a croissant?
A: Sure, that'll be \$7.50. For here or to go?
B: To go, thanks.

Meeting a New Colleague

A: Hi, I don't think we've met. I'm Sarah, from Marketing.
B: Nice to meet you, Sarah. I'm James, I just joined the Sales team.
A: Welcome! How's your first week going?
B: Pretty good, still learning everyone's names!
A: Ha, that takes time. Let me know if you need anything.
B: I will, thank you!

A Phone Call to Reschedule

A: Hello, this is James calling about our meeting tomorrow.
B: Hi James, yes, what can I help with?
A: I'm afraid something's come up — could we move it to Thursday?
B: Let me check... Thursday at 2pm works for me.
A: That's perfect, thank you for understanding.
B: No problem at all. See you Thursday!

A Job Interview Small Talk

A: Thanks for coming in today. Did you find the office okay?
B: Yes, thank you, the directions were very clear.
A: Great. Can I get you some water before we start?
B: That would be lovely, thank you.
A: So, tell me a little about yourself.
B: Of course — I've been working in customer service for three years...

Extend the Practice

Once comfortable, try continuing each dialogue for two more exchanges in your own words. This builds real improvisation skill, not just memorisation.